



# CHARDON MUNICIPAL COURT

Judge Terri L. Stupica  
Victoria L. Dailey, Clerk of Court  
**FILING FEES**

## CIVIL | SMALL CLAIMS COSTS

PRICING EFFECTIVE: JUNE 1, 2026

	CIVIL	SMALL CLAIMS
Legal Aid	\$26.00	\$11.00
Computer / Legal Research Fund	\$3.00	\$3.00
Court Computerization ORC § 1901.261(B)(1)(a) (each offense)	\$20.00	\$20.00
Building / Special Project Fund (each offense)	\$20.00	\$20.00
Local Costs	\$106.00	\$71.00

Administrative fee for money collected 2% on 1st \$10,000.00; 1% additional over \$10,000.00 (ORC. § 2303.31, 2303.20)

### COMPLAINTS (includes 1 Defendant)

Civil Complaint	\$ 175.00
Forcible Entry and Detainer (includes 2 <sup>nd</sup> Cause)	\$ 175.00
Small Claims (up to \$6,000.00)	\$ 125.00
Cognovit	\$ 175.00
Replevin	\$ 175.00
Each Additional Defendant	\$ 25.00

### MOTIONS

Motions	\$ 30.00
Attachment Prior to Judgment	\$ 35.00
Default Judgment	\$ 30.00
Filing After Judgment	\$ 50.00
Judgment on the Pleadings	\$ 30.00
Revivor - add \$25 for additional defendant(s)	\$ 70.00
Show Cause	\$ 50.00
Stipulations / Leave to Plead	\$ 30.00
Summary Judgment	\$ 30.00
Vacate Judgment	\$ 50.00

### MISCELLANEOUS

Authenticated (Exemplified) Copy	\$ 25.00
CD / DVD / Electronic Hearing Request	\$ 2.00
Cancellation of Warrant Processing Fee	\$ 30.00
Certification of Copies (per filing to be certified)	\$ 3.00
Copies (regular)	\$ .05/pg.
Late Fee (assessed on unpaid Cost Bills per month)	\$ 2.00
Non-sufficient Funds (NSF)	\$ 40.00
Weddings	\$ 100.00
Wedding Appointment (Attorneys only – Geauga County)	\$ 50.00

### SERVICE

Certified Mail (per party)	\$ 25.00
Regular Mail	\$ n/c
Bailiff Service (in-county)	\$ 40.00
Bailiff Service (out-of-county)	\$ 70.00
By Publication (\$25 non-refundable)	\$ 425.00

### VARIOUS FILINGS

Amended Complaint (additional fee for requested service)	\$ 40.00
Counterclaim / Crossclaim	\$ 40.00
Jury Demand (\$25 non-refundable)	\$ 525.00
Objections to Magistrate's Decision	\$ 20.00
Subpoena (additional fee for requested service)	\$ 20.00
Third Party Complaints (additional fee for requested service)	\$ 40.00
Writ of Restitution (per Eviction case)	\$ 40.00

### POST-JUDGMENT

Appeal (include check payable to Geauga County Common Pleas - \$220)	\$ 75.00
Aid in Execution (Debtor's Exam) - \$25 for additional defendant(s)	\$ 60.00
Bank Attachment (cert. service) Include \$1 check payable to Bank	\$ 70.00
Bank Attachment (local branch) Include \$1 check payable to Bank	\$ 55.00
Certificate of Judgment Lien	\$ 20.00
Execution (Abandoned Mobile Home Procedure)	\$ 150.00
Levy	\$ 150.00
Order for Financial Statement (Small Claims Only)	\$ 25.00
Release of Lien	\$ 5.00
Satisfactions (Civil Only) (Small Claims n/c)	\$ 5.00
Transfer of Judgment	\$ 70.00
Trusteeship (monthly fee tbd)	\$ 75.00
Wage Garnishments	\$ 125.00

**FAX or EMAILED FILINGS:** If filings received by facsimile or electronic transmission require a filing fee, they will not be processed. Please mail or bring the original to the Court along with the appropriate filing fee. (applies to Civil | Small Claims Division)

**FAX or EMAILED FILINGS:** Any accepted filings received via fax or email that exceed 10 pages, the case will be billed \$0.05/pg.

**SELF-ADDRESSED STAMPED ENVELOPE:** If an SASE is not sent with a filing, the Court will not return time-stamped copies.

**PAYMENTS ACCEPTED:** Cash or Check only (applies to Civil | Small Claims Division)



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## CRIMINAL | TRAFFIC COSTS

PRICING EFFECTIVE: JUNE 1, 2026

	Felony	Misdemeanor Violation	Traffic Violation (moving)	Traffic Violation (non-moving)
Indigent Defense Support Fund ORC § 2949.091	\$30.00	\$20.00	\$20.00	\$10.00
State Reparation Fund § 2743.70	\$30.00	\$9.00	\$9.00	n/a
Computer / Legal Research Fund	\$3.00	\$3.00	\$3.00	\$3.00
Court Computerization ORC § 1901.261(B)(1)(a) (each offense)	\$20.00	\$20.00	\$20.00	\$20.00
Building / Special Project Fund (each offense)	\$20.00	\$20.00	\$20.00	\$20.00
All Moving Violations ORC § 2949.094	n/a	n/a	\$10.00	n/a
Local Costs	\$75.00	\$75.00	\$75.00	\$75.00

### MISCELLANEOUS COURT COSTS

Motions	\$ 30.00
AGO Collection Assessment Fee	\$ 50.00
AGO Payment Processing Fee	\$ 5.00
Bench Warrant – (mileage fees additional)	\$ 20.00
Bond Forfeiture	\$ 10.00
Bond Reinstatement	\$ 10.00
Bond Surcharge (ORC 2937.22 / HB 1)	\$ 25.00
CD / DVD / Electronic Hearing Request	\$ 2.00
Certified Mail	\$ 25.00
Contempt of Court	\$ 50.00
Credit Card Administrative Fee	\$ 3% of total
Charge(s) Dismissed - Per Plea Agreement (Court Costs Owed)	\$ 75.00
Driving Privileges (Pre   Post   Interlock   Modification)	\$ 40.00
First Time Offender Program	\$ 150.00
Jury Demand	\$ 2.00

### PROBATION

Community Control: Inactive	\$ 150.00
Community Control: Active	\$ 200.00
Community Control: High Risk	\$ 300.00
Community Control: Presentence Report	\$ 25.00
Community Control: Ohio Max Service	\$ 20.00
Probation Letter	\$ 2.00
Probation Missed Appointment Fee	\$ 25.00
Violation of Probation	\$ 25.00

### MISCELLANEOUS COURT COSTS (cont.)

Jury Demand Scheduling	\$ 25.00
No Show Letter	\$ 2.00
Not Guilty Plea	\$ 2.00
Notice	\$ 2.00
Payment Plan Agreement	\$ 25.00
Prior Moving Violation Letter	\$ 2.00
Public Defender Fee	\$ 25.00
Recognizance – Personal, Cash or Surety Bond	\$ 2.00
Request for Discovery	\$ 2.00
Restitution Fee (not to exceed \$25.00)	\$ 5% of total
Revised Payment Plan (if granted)	\$ 15.00
Subpoena	\$ 20.00
Summons	\$ 25.00
Vehicle Immobilization	\$ 100.00
Vehicle Release / Impound Order	\$ 5.00
Violator Impact	\$ 25.00

### APPLICATION OF EXPUNGEMENT / SEAL RECORD

Conviction	\$ 100.00
Dismissal Per Plea Agreement	\$ 50.00

### APPEALS

Notice of Appeal (incl. chk. to Geauga County Common Pleas - \$220)	\$ 75.00
BMV Appeal	\$ 105.00

**FAX or EMAILED FILINGS:** Any filings received via fax or email that exceed 10 pages, the case will be charged \$0.05/pg.

**PAYMENTS:** Payments can be made online, via postal service, in-person or dropped off in the Municipal Bldg. in the 24hr drop box.

**PAYMENTS ACCEPTED:** Cash, Check, Money Order or Credit Card (Discover • MC • Visa • American Express • Star • Apple Pay • Google Pay)

**BONDS:** Payable by CASH or Surety Bondsman by 4pm at Chardon Municipal Court (no bonds posted at Jail)