

**CHARDON MUNICIPAL COURT**

Terri L. Stupica, Judge  
Victoria L. Dailey, Clerk



**CIVIL / SMALL CLAIMS FILING FEES**

Costs in **BOLD** denote cost increase  
Effective: July 1, 2022

<b>CIVIL COMPLAINT</b>	<b>\$150.00</b>
<b>FORCIBLE ENTRY &amp; DETAINER (EVICTIONS)</b>	<b>\$150.00</b>
<b>EACH ADDITIONAL DEFENDANT</b>	<b>\$25.00</b>

<b>SMALL CLAIMS COMPLAINT - \$6,000.00 LIMIT</b>	<b>\$105.00</b>
<b>EACH ADDITIONAL DEFENDANT</b>	<b>\$25.00</b>

COURT COSTS	
LEGAL AID FEE (CIVIL)	\$26.00
COMPUTER / LEGAL RESEARCH FUND	\$3.00
COMPUTERIZATION OF CLERK'S OFFICE	\$10.00
BUILDING / SPECIAL PROJECT	\$20.00
<b>CLERK FEE (CIVIL)</b>	<b>\$91.00</b>

COURT COSTS	
LEGAL AID FEE (SMALL CLAIMS)	\$11.00
COMPUTER / LEGAL RESEARCH FUND	\$3.00
COMPUTERIZATION OF CLERK'S OFFICE	\$10.00
BUILDING / SPECIAL PROJECT	\$20.00
<b>CLERK FEE (SMALL CLAIMS)</b>	<b>\$61.00</b>

**\* ALWAYS INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE \***

Amended Complaint – Civil / Small Claims - Additional fees required for service	<b>\$25.00</b>
Bailiff Service - In Geauga County - Out of County	\$30.00 \$60.00
<b>Bank Attachment – with Certified Mail</b> - \$1.00 check payable to bank	<b>\$55.00</b>
<b>Bank Attachment – Local Branch Bailiff Service</b> - \$1.00 check payable to bank	<b>\$40.00</b>
Cancellation of Warrant Processing Fee	\$30.00
CD / DVD Request	\$2.00
Certificate of Judgment Lien	\$20.00
Certification of Copies (plus .05¢ per page)	\$1.50
<b>Certified Mail Service (request for) – per defendant</b>	<b>\$25.00</b>
<b>COGNOVIT</b> - each additional defendant	<b>\$150.00</b> <b>\$25.00</b>
Copies	\$0.05/pg.
Counterclaim and/or Crossclaim	\$25.00
<b>Examination of Judgment Debtor</b> - each additional defendant	<b>\$45.00</b> <b>\$25.00</b>
Executions (Levies) - Publication of Sale – See Service by Publication	\$100.00
Exemplified Copy (Authenticated)	\$15.00
Filings After Judgment - Bankruptcy Stay Excluded	\$30.00
Jury Demand – (\$25 non-refundable)	\$525.00
Motion for Attachment Prior to Judgment	\$25.00
<b>Motion for Default Judgment</b>	<b>\$25.00</b>

<b>Motion for Judgment on the Pleadings</b>	<b>\$25.00</b>
<b>Motion for Summary Judgment</b>	<b>\$25.00</b>
<b>Motion to Show Cause</b>	<b>\$45.00</b>
<b>Motion to Revive Judgment</b>	<b>\$55.00</b>
Motion to View Premises (Jury Only)	\$100.00
<b>MOTIONS – Civil / Small Claims</b>	<b>\$25.00</b>
Notice of Appeal - payable to Chardon Municipal Court - \$220 payable to Clerk of Common Pleas	\$50.00
Objections to Magistrate's Decision	\$10.00
<b>Order for Financial Statement in Small Claims</b> - each additional defendant	<b>\$25.00</b> <b>\$25.00</b>
Release of Lien	\$5.00
<b>REPLEVIN</b> - each additional defendant	<b>\$150.00</b> <b>\$25.00</b>
Satisfactions – (Small Claims No Fee)	\$5.00
<b>Service by Publication - (\$25 non-refundable)</b>	<b>\$425.00</b>
<b>Stipulations – Leave to Plead</b>	<b>\$25.00</b>
<b>Subpoena</b> - Bailiff fees not included – see Bailiff Service	<b>\$20.00</b>
Third Party Complaints - additional fees required for service	\$25.00
Transfer of Judgment - If filed at same time as Executions on Judgment	\$55.00 \$45.00
Trusteeships	\$50.00
<b>Wage Garnishments</b>	<b>\$105.00</b>
Weddings	\$50.00
Writ of Restitution – per Eviction Case	\$25.00

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**CRIMINAL / TRAFFIC COST SCHEDULE**

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\*Note: These costs do NOT include fine amounts. Please reference waiver cost schedule for complete total.

		FELONY	MISDEMEANOR VIOLATIONS	TRAFFIC MOVING VIOLATIONS	NON-MOVING TRAFFIC
Basic Court Costs		\$98.00	*\$127.00	*\$137.00	*\$108.00
<b>BASIC COURT COSTS BREAKDOWN</b>	Indigent Defense Support Fund (ORC 2949.091)	N/A	\$20.00	\$25.00	\$10.00
	State Reparation Fund (ORC 2743.70)	N/A	\$9.00	\$9.00	\$0.00
	Computer / Legal Research Fund	\$3.00	\$3.00	\$3.00	\$3.00
	Computerization of Clerk's Office (each offense)	\$10.00	\$10.00	\$10.00	\$10.00
	Building / Special Project Fund (each offense)	\$20.00	\$20.00	\$20.00	\$20.00
	<b>Clerk Fee</b>	<b>\$65.00</b>	<b>\$65.00</b>	<b>\$65.00</b>	<b>\$65.00</b>
	Moving Violation Add'l. Costs (House Bill 562)	N/A	N/A	\$5.00	N/A

Affidavit	\$2.00
Appeals - payable to Chardon Municipal Court - \$220 payable to Clerk of Common Pleas	\$50.00
Application for Expungement / Seal Record (eff. 10/03/23) Conviction	\$100.00
Dismissal Per Plea Agreement	\$50.00
Appointment of Counsel	\$2.00
Bench Warrant	\$20.00 + mileage & fees
BMV Appeals	\$85.00
Bond Affidavit	\$2.00
Bond Forfeiture	\$10.00
Bond Reinstatement	\$10.00
Bond Surcharge ORC 2937.22 / HB 1 (eff. 10.16.09)	\$25.00
Certification of Copies (plus .05¢ per page)	\$1.50
<b>Certified Mail</b>	<b>\$25.00</b>
CD / DVD	\$2.00
Commit	5.00
Community Control: Active / Inactive	\$200.00
Presentence Report	\$25.00
Ohio Max Service	\$20.00
Contempt of Court	\$50.00
Copies - (includes fax transmission)	\$0.05/pg.
Credit Card Administrative Fee	4% of total
Driving Privileges (Per Vehicle / Modification)	\$25.00
<b>Charge(s) Dismissed (Court Costs) - Per Plea Agreement</b>	<b>\$65.00</b>
First Time Offender Program	\$150.00
Interlock Driving Privileges	\$25.00
Judgment Entry	\$2.00

Jury Demand	Filing	\$2.00
	Setting	\$25.00
Juror Fee (Per Juror, Per Day)		\$25.00
<b>MOTIONS</b>		<b>\$25.00</b>
No Show Letter		\$2.00
Non-Sufficient Funds Charge (NSF)		\$35.00
Not Guilty Plea		\$2.00
Notice		\$2.00
Payment Agreement		\$25.00
Recognizance, Cash or Surety Bond		\$2.00
Restitution Fee (Not to Exceed \$25.00)		5% of total
Revised Payment Agreement		\$15.00
Prior Moving Violation Letter		\$2.00
Probation Letter		\$2.00
Probation Missed Appointment Fee		\$25.00
Public Defender Fee		\$25.00
Request for Discovery		\$2.00
Restricted Plates (Per Vehicle / Modification)		\$25.00
Sheriff's Department Booking Fees		\$29.00
<b>Subpoena</b>		<b>\$20.00</b>
<b>Summons</b>		<b>\$20.00</b>
TPO Entry		\$5.00
Vehicle Immobilization		\$100.00
Violator Compact		\$25.00
Violation of Probation		\$25.00
Warrant Block (BMV)		\$15.00
Warrant to Discharge		\$15.00
Witness / Officers	Half Day	\$6.00
	Full Day	\$12.00